

## **Vermilion Manor Nursing Home Committee Meeting**

**November 24, 2009**

**Vermilion Manor Conference Room**

### **MINUTES**

#### **ITEM 1. CALL TO ORDER**

Chairman Orick Nightlinger called the Nursing Home Committee of the Vermilion County Board to order in the conference room of Vermilion Manor Nursing Home on November 24, 2009 at 5:15pm.

#### **ITEM 2. ROLL CALL**

Upon call of the roll, the following members were present, to wit: Orick Nightlinger, Scott Kair, Russ Pollitt and Chuck White.

4 Present; 3 Absent.

Also present were Joan Darr, Administrator; Bill Donahue, State's Attorneys Office; Phillip Kruzick, Nursing Home Foundation; Jess Cole, Director of Nursing and Catherine Hix, secretary.

#### **ITEM 3. AMENDMENT/ADOPTION OF AGENDA**

Motion made by Mr. White, second by Mr. Pollitt, to approve the agenda as presented.

Motion carried by acclamation.

#### **ITEM 4. APPROVAL OF MINUTES OF OCTOBER 27, 2009**

Motion made by Mr. White, second by Mr. Walls, to approve the minutes as written.

Motion carried by acclamation.

#### **ITEM 5. AUDIENCE COMMENTS**

Mr. Kruzick gave a report on the activities of the Nursing Home Foundation. There are still currently 2 vacancies on the Board and if anyone knows of anyone that would be interested, please give him a call.

The Memory Garden is still a work in progress. The Foundation applies for every grant that comes their way and much of the labor is donated. The lady that had been working in the garden last summer fell on ill health. The Master Gardeners have now established a committee to complete the project. There are currently hundreds of bulbs planted that will bloom in the spring. The Master Gardeners Committee is in the final planning stages and the Foundation has the money set aside for the final expenses.

The Master Gardeners would like to put the Memory Garden on the Garden Walk in the spring. This is a fundraiser for them and the walk will be concentrated in the Tilton /Catlin area. They will have their people on sight for the walk. It will be on a Sunday afternoon for about 3 or 4 hours. The Foundation Board would like to make sure that this would be acceptable with the Nursing Home Committee. It was concluded that this would be a good marketing tool for the facility.

Mr. Kruzick stated that the assistance the Foundation received from the staff of the nursing home last summer was fantastic. The Dietary Department brought them cold drinks and maintenance helped with all the unloading. Also, when the chairs were delivered, he had asked maintenance to put them in the back and he would come back to put them together. Before he got back, maintenance had already put them together and had them in the garden.

**ITEM 6. REPORT FROM ADMINISTRATOR**

A copy of the report is attached.

Motion made by Mr. White, second by Mr. Kair, to accept the Administrators Report.

Motion carried by acclamation.

**ITEM 7.**

**ITEM 8. EXECUTIVE SESSION: PURSUANT TO OPEN MEETINGS ACT 5 ILCS 120/2 (c) (11)**

Not needed at this time.

**ITEM 8a. EXECUTIVE SESSION: PURSUANT TO ILLINOIS OPEN MEETINGS ACT 5 ILCS 120/2 (c) (1)**

Not needed at this time.

**ITEM 9. APPROVAL OF ACCOUNTS PAYABLE**

Motion made by Mr. White, second by Mr. Kair, to approve Items 9 through 12.

Upon call of the roll, 4 voted yes.; 3 absent. Motion carried.

The following members voted yes, to wit: Kair, Pollitt, White and Nightlinger.

**ITEM 10. APPROVAL OF GENERAL CHECKING**

**ITEM 11. APPROVAL OF ACTIVITY ACCOUNT**

**ITEM 12. APPROVAL OF VENDING ACCOUNT**

**ITEM 13. QUESTIONS/CONCERNS OF COMMITTEE MEMBERS**

**ITEM 14. PER DIEM ROLL CALL**

Upon call of the roll, the following members were present: Kair, Pollitt, White and Nightlinger.

**ITEM 15. ADJOURNMENT**

Mr. Nightlinger adjourned the meeting at 6:00 pm.

Transcribed by:

Catherine Hix